

Within the LADDER project ([www.ladder-project.eu](http://www.ladder-project.eu)), the consortium members develop & support activities in the field of development education and awareness raising.

This call for proposal is launched to support grass-root projects in the field of development education and awareness raising. The grants shall focus on micro projects that can produce specific results that will stand as examples and inspiration for citizens, NGOs and Local Authorities (LAs) on how to generate constructive and result-oriented activities.

These micro-projects should aim at raising public awareness of global development issues and promoting development education (which includes raising awareness and informing citizens, promoting engagement in action(s) at local level & finally, changing attitudes regarding global challenges & development matters) at the grass-root level in the EU.

### *Eligibility criteria*

The grants for micro projects may be awarded to local authorities, NSAs (associations, community groups, civic initiative groups, citizens' groups and all kind of civil society organizations).

### **Eligible entities**

1. Applicants which may request a sub-grant  
*In order to be eligible for a sub-grant, applicants must:*
  - a) Be legal persons
  - b) Be non-profit making
  - c) Be a Non-State Actor or an association of NSAs, a Local Authority or an association of LAs
  - d) Be established in a Member State of the EU
  - e) Be directly responsible for the preparation and management of the action, not acting as an intermediary

### **Eligible Activities**

2. Actions for which a sub-grant may be awarded

Duration: sub-granted activities shall not exceed 11 months, and must be implemented in 2016

Sector or themes: the sub-granted activities must be in line with the objectives and the priorities of the present project and with the objective of the Programme "NSAs and LAs in development", and in particular with the DEAR approach.

Location: activities must take place in one of the following EU Member States: Spain, Sweden, Germany, Estonia, Czech Republic, Cyprus, Netherlands, Romania, Luxembourg

The applicants, should the proposal be granted, will apply for ALDA's membership no later than November 2016. For more information on the membership status, please refer to this link: [http://www.alda-europe.eu/newSite/members\\_bec.php](http://www.alda-europe.eu/newSite/members_bec.php)

### **Type of actions which may be taken into account**

List of different types of activities which may be eligible for sub-grants (list not exhaustive):

- a) Exchange events

- b) Training events
- c) Networking building activities
- d) Information campaigns
- e) Raising awareness activities
- f) Exchange of good practices (e.g visits, meetings, etc...)
- g) Thematic seminars, workshops, exhibitions
- h) Youth activities
- i) Working camps and other voluntary activities
- j) Publications of manuals, leaflets, audiovisual productions
- k) Creative and cultural activities

**The following types of action are ineligible:**

- a) actions concerned only or mainly with individual sponsorships for participation in workshops, seminars, conferences, congresses;
- b) actions concerned only or mainly with individual scholarships for studies or training courses;
- c) actions in the formal education sector, except in special circumstances;
- d) one-off conferences: conferences can only be funded if they form part of a wider range of activities to be implemented in the life-time of the action. For these purposes, preparatory activities for a conference and the publication of the proceedings of the conference do not, in themselves, constitute such "wider activities";
- e) actions intended to raise funds or promote the visibility of the applicant or its partner(s);
- f) actions consisting mainly of research or of study;
- g) actions which consist exclusively or primarily in capital expenditure, e.g. land, buildings, equipment and vehicles, except in special circumstances;
- h) actions which discriminate against individuals or groups of people on grounds of their gender, sexual orientation, religious beliefs or lack of them, or their ethnic origin;
- i) actions supporting political parties;
- j) actions including proselytism.

**Selection criteria**

The exact amount of financial support for each 3<sup>rd</sup> entity will be decided by a Selection Committee following the principles of sound financial management, namely value for money and costs/effectiveness. Selection process will take into account, among others, the relevance of the project proposal with reference to the LADDER objectives, the outreach capacity, the originality & innovative approach, its relevance for the local community, the capacity to increase citizens' awareness on global development issues and the involvement of other actors, NGOs, Local Authorities. Only selected project proposals will be informed.

The Selection Committee will have the final decision on the selection of the re-granted projects and its verdict will be unappealable.

**Budget**

The minimum amount of financial support per third party ("funding") is 2.000 €, the maximum amount is 6.000 €. The co-funding part (covered by the applicant to this re-granting scheme) of the project proposal budget cannot originate from any EU funds, programmes and sources of any kind, and must be reported accompanied with the justificatory documents (invoices, proofs of payments etc). In kind contributions are not eligible.

The re-granting scheme is intended to be a co-funding, that can cover up to 50% of the total budget of the re-granted project. There is no limit in the total budget of the project, considering the maximum amounts & percentage mentioned above.

Funding (LADDER): up to 50%

CO-funding (beneficiary): min 50%

#### Deadline for submission

Proposal must be submitted 45 days (calendar) following the date of publication of this current call for proposals.

#### Reporting

The beneficiaries will provide the necessary reports (narrative and financial reports accompanied by the justificatory documents), using the templates provided, including photos/pictures and its outreach (online links, publications etc).

#### Communication & visibility

The selected re-granted projects must fully respect the visibility and communication requirements related to the LADDER project, including the logos of the project LADDER, of ALDA and of the EU (+ the reference “with the financial support of the EU”) in all publications, references, documents, news and any other visibility and communication action regarding the project, in line with the Communication and Visibility manual for European Union external actions.

([https://ec.europa.eu/europeaid/sites/devco/files/communication\\_and\\_visibility\\_manual\\_en.pdf](https://ec.europa.eu/europeaid/sites/devco/files/communication_and_visibility_manual_en.pdf)).